

Blank Park Zoo "Zoo to You" Program Agreement Form

Thank you for booking a Zoo to You outreach program! Our programs are designed to be fun and educational. Blank Park Zoo is committed to maintaining the highest level of animal care, safety and presentations. By booking a program at your facility, you agree to the requirements below. Failure to comply may result in discontinuation of services.

This agreement form must be submitted at least 2 weeks before the date of the program. An new agreement form is required for every new booking request.

Questions or concerns? Call 515-974-2550 or email education@blankparkzoo.net

* Indicates required question

1. **Email ***

2. **Facility Name ***

3. **Physical Address of Program ***

4. **Date of program(s) ***

5. **All programs are to be indoors, in a quiet room with doors that can be closed.** *

Check all that apply.

I understand

6. **Programs may take place outdoors in a shaded area if the temperatures are between 70-85 degrees Fahrenheit (real and feels like temperature).** *

Check all that apply.

I understand

7. **For programs including live animals, a parking spot is required near the program area for the safe transport of the animals.** *

Please note, educators wheel crates on carts, it is helpful to know about any stairs or other obstacles in advance.

Check all that apply.

I understand

8. **Blank Park Zoo requires one 6-8 foot standard table with a barrier at the back so audience members are not able to approach animals or Zoo staff from behind.** *

Check all that apply.

I understand

9. **Program space must be free from food and drinks (except water).** *

Please note, peanuts and other allergens are a regular part of animal diets. If your audience has severe allergies, it is helpful for educators to know in advance.

Check all that apply.

I understand

10. **Audience members must maintain a 10 foot distance from animals and educator throughout the program. The educator will provide instructions on how and when to approach animals.** *

Check all that apply.

I understand

11. **Please submit a photo of program space.** *

Photos of program spaces help us determine what animals are appropriate for the space. Without a space photo, we may be limited to terrarium only animals.

Files submitted:

12. **There will NOT be any touching of the animals that are brought to the program by anyone other than Blank Park Zoo staff.** *

Check all that apply.

I understand

13. **Facility leaders are responsible for ensuring that audience members are following above guidelines.** *

Check all that apply.

I understand

14. **Blank Park Zoo staff are never to be left alone, unsupervised with groups of children under 18.** *

Check all that apply.

I understand

15. **If for any reason Zoo staff feels these requirements have not been met or conditions are unsafe, Blank Park Zoo reserves the right to cancel onsite.** *

Check all that apply.

I understand

16. **Facilities will be responsible for the full payment of the program if Zoo staff leaves due to facility failure of one or more of these policies. Programs will not be charged for cancellations due to weather.** *

Check all that apply.

I understand

17. **Programs will be cancelled and rescheduled at our earliest available date in the event of weather advisories. If you are unable to reschedule, any payments applied will be refunded.** *

Check all that apply.

I understand

18. **By writing your name below, you acknowledge that you have read and agree with all of the above information.**

*

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