

DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
1800 GRAND, MULTI-PURPOSE ROOM
TENTATIVE AGENDA
MAY 7, 2013

APPROX. TIME	ITEM	POLICY REF.	STATUS
5:45 p.m.	Public Forum 1. Call to Order 2. Roll Call		
6:00 p.m.	Regular Meeting 3. Call to Order 4. Roll Call 5. Approval of Agenda 6. Approval of Minutes — April 16, 2013 April 29, 2013	ML 2.8	Action
6:05 p.m.	District Recognitions		
6:23 p.m.	Consent Items 7. Contracts for Approval 8. Award of Contracts on Bid 9. Award of Quote No. Q6736—Asbestos Abatement for the Casady Building 10. Award of Bid No. B6722—VAV Conversion at Hoover High School 11. Award of Design for Lincoln South (Rails Academy) 12. National Institute for Urban School Leaders 13. K-12 Health Materials Adoption 14. Purchase of Math Software User License, Support and Maintenance—Grades 6-12 mathematics 15. Scholarship Award—Des Moines School Employees Association Scholarship 16. Staff Compensation for 2013-2014 and 2014-2015—AFSCME 17. Personnel Recommendations 18. List of Bills for Approval	ML 2.8	Action
6:25 p.m.	Items of Privilege 19. Chair's Report 20. Superintendent's Report	GP 1.4	
6:30 p.m.	Adjourn (continued on next page)		

Following regular meeting	Work Session, Multi-purpose Room <ul style="list-style-type: none">• Policy Governance with Cathy Mincberg & Carol Turner• Treatment of Students Monitoring Report• Student Achievement Monitoring Report	GP	Discussion
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**Board of Directors meetings
are televised live on DMPS-TV; Mediacom Channels
85 and 97.3**

**For more information on agenda topics or to schedule an
opportunity to speak to the Board, call 242-7713.**

** Persons with disabilities who need information about
accessibility or who need sign or language interpreters, please
contact Sarah Taylor at 242-8162.**

**Individual hearing/listening assistance devices are available in the
multi-purpose room at the Information Table.**

Item No. 7

Page 1 of 1

Subject: CONTRACTS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org; 242-7745)

Attachment: None

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Contract No. 13-019

Project: Student Teaching Agreements

Contractors: Central College, Drake University, Grand View University, Iowa State University, Kaplan University, Luther College, Simpson College, University of Iowa, University of Northern Iowa, Upper Iowa University, Western Governors University

Background: DMPS has provided student teaching experiences for students from various colleges and universities for many years. College students are placed with teachers throughout the district for either a full or half semester. The individual teacher receives remuneration from the appropriate university. This agreement sets for the general terms and conditions for placing college students in student teaching placements, pre-kindergarten through 12th grade.

Financial:

Revenues: \$0

Expenses: \$0

Funding Source: n/a

Term: Beginning April 1 with annual renewal.

New or Renewal: Renewal

Item No. 8

Page 1 of 4

Subject: AWARD OF CONTRACTS ON BID

For: ACTION

Presentation: None

Contact: Various

Attachment: None

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid and are not intended to be all inclusive.

A. B6555 Electrical Services FY 2013-14

M&S Electric	Mitchellville, IA	
Baker Electric	Des Moines, IA	
TOTAL	Est.	\$120,000.00

The vendors provide electrical services work for Facilities Management on an as-needed basis. Both vendors have agreed to extend the contract with the same terms and conditions.

This is the first extension of the contract.

2012-2013	Est.	\$120,000.00
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Funding Source: Facility Services Account

Contact: Dave Silver
(david.silver@dmschools.org/242-7700)

B. B6733 Incidental Electrical Supplies FY 2013-14

3 E	Des Moines, IA	
Graybar	Des Moines, IA	
Van Meter	Des Moines, IA	
TOTAL		\$50,000.00

Incidental electrical supplies are used throughout the district by Facility Services personnel. Supplies are purchased as required to repair or improve the electrical service at each individual site. Bids were received to guarantee the district receives the best available pricing when items are needed. Amounts spent at each vendor are determined as needs arise and by the type of product required for the job.

49 bids were sent out, 4 bids were received, 1 "no bid" was received, and 44 vendors did not respond. A complete tabulation of the bid is available:
<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Facility Services Account

Contact: Dave Silver
 (david.silver@dmschools.org/242-7700)

C. B6734 Incidental Plumbing Supplies FY 2013-14

Plumb Supply	Des Moines, IA	
City Supply	Des Moines, IA	
TOTAL		\$65,000.00

Incidental plumbing supplies are used throughout the district by Facility Services personnel. Supplies are purchased as required to repair or improve the plumbing systems at each individual site. Bids were received to guarantee that the district receives the best available pricing when items are needed. Amounts spent at each vendor are determined as needs arise and by the type of product required for the job.

31 bids were sent out, 5 bids were received, and 26 vendors did not respond. A complete tabulation of the bid is available:
<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Facility Services Account

Contact: Dave Silver
 (david.silver@dmschools.org/242-7700)

D. B6517 HVAC and Mechanical Services FY 2013-2014

Central Iowa Mechanical	Des Moines, IA	
Baker Group	Des Moines, IA	
TOTAL	Est.	\$750,000.00

The vendors provide heating, ventilation, air conditioning (HVAC) and mechanical services work for Facility Services on an as-needed basis. Both vendors have agreed to extend the original contract with the same terms and conditions.

This is the first extension of the contract.

Funding Source: Facility Services Accounts and Physical Plant and Equipment Levy (PPEL)

Contact: Dave Silver
(david.silver@dmschools.org/242-7700)

E. B5246-09 Food Service Paper & Plastics FY 2013-14

National Paper Corp.	Omaha, NE	Est.	\$16,065.00
Sink	Urbandale, IA	Est.	\$88,200.00
Iowa Des Moines Supply	Des Moines, IA	Est.	<u>\$79,170.00</u>
TOTAL		Est.	\$183,435.00

Food Service purchases paper and plastic items to prepare and distribute meals throughout the district. The vendors have agreed to extend the same terms and conditions for FY2013--2014 with price increases averaging from 3% to 7%.

This is the fourth extension of the contract.

2012 – 2013	National Paper Corp.	Est.	\$15,300.00
2012 – 2013	Sink	Est.	\$84,000.00
2012 – 2013	Iowa Des Moines Supply	Est.	<u>\$75,400.00</u>
TOTAL		Est.	\$174,700.00

Funding Source: Food & Nutrition Accounts

Contact: Sandy Huisman
(sandy.huisman@dmschools.org/242-7636)

F. Bid B6697 Custodial Equipment

AmSan	Urbandale, IA	8 items	\$32,590.00
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The original bid was awarded at \$42,878.00 on April 16, 2013. The additional items requested below will increase the award to \$75,468.00. The items will replace scrubbers and carpet extractors.

Bids were examined by the Purchasing & Custodial Departments. 42 bids were sent, 8 bids were received, 34 vendors did not respond.

Funding Source: Custodial Services Accounts

Contact: Sheila Mason
(sheila.mason@dmschools.org/242-7980)

G. Bid B6744 Video Gaming Carts

AfterSchoolProducts.com	Aurora, CO.	1 item	\$51,592.56
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Fourteen bids were sent out for video gaming carts for Metro Kids after school program. One bid was received, one no bid was received, 12 vendors did not respond. Details are available at:

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: Metro Kids fees

Contact: Jane Bishop
(jane.bishop@dmschools.org/242-7996)

Item No. 9

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Subject: AWARD OF QUOTE NO. Q6736 – ASBESTOS ABATEMENT FOR THE CASADY BUILDING

For: ACTION

Presentation: None

Contact: Bill Good
(harold.good@dmschools.org/242-8321)

Attachment: None

Issue: Award of contract for the asbestos abatement project for the Casady building.

Superintendent's Recommendation: The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/responsible bidder Environmental Edge in the amount of \$103,000.00.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project removes asbestos-containing materials from the Casady building prior to the demolition of the building.

The district received bids on April 30, 2013. The results are as follows:

	Base Bid
ECCO Midwest – Inver Grove Heights, MN	\$151,000
ESA Inc. – N. Sioux City, SD	\$160,850
Robinson Bros – Waunakee, WI	\$181,000
Seneca Companies – Des Moines, IA	\$135,466
Great Plains Asbestos Control – Kearney, NE	
Environmental Edge – Ottumwa, IA	\$103,000

Funding Source: Statewide Penny (Students First Program)

Contact: Bill Good

Item No. 10**Page 1 of 1****Subject: AWARD OF BID NO. B6722 – VAV CONVERSION AT HOOVER HIGH SCHOOL****For: ACTION****Presentation: None****Contact: Bill Good**

(harold.good@dmschools.org/242-8321)

Attachment: None

Issue: Award of contract for the VAV Conversion at Hoover High School.**Superintendent's Recommendation:** The superintendent recommends a contract for the Base Bid be awarded to the lowest responsive/responsible bidder A. J. Allen Mechanical Inc. in the amount of \$711,000.00.**Presenters:** None, Bill Good will be present to answer any questions.**Background:** This is a project under the statewide penny funding.

The district received bids on April 30, 2013. The results are as follows:

Bidder	Base Bid	Alternate 1	Alternate 2
A. J. Allen – Des Moines, IA	\$711,000	\$276,700	\$102,800

Funding Source: Statewide Penny (Students First Program)**Contact:** Bill Good

Item No. 11**Page 1 of 1****Subject: AWARD OF DESIGN FOR LINCOLN SOUTH (RAILS ACADEMY)****For: ACTION****Presentation: None****Contact: Bill Good**
(harold.good@dmschools.org/242-8321)**Attachment: None**

Issue: Undertaking improvements to Lincoln South (Rails Academy) as part of the statewide penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with Alvine Associates Inc. for the design of mechanical and electrical modifications to Lincoln South (Rails Academy).

Presenters: None. Bill Good will be present to answer any questions.

Background: Alvine Associates Inc. has submitted a base design cost proposal in the amount of \$248,800. The design will include a new mechanical system, a new electrical service and distribution system, upgraded lighting, fire alarm, fire sprinkler, technology improvements, ADA improvements and related architectural items. The costs are within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

Item No. 12**Page 1 of 1****Subject: NATIONAL INSTITUTE FOR URBAN SCHOOL LEADERS****For: ACTION****Presentation: None****Contact: Bryce Amos****Attachment: None**

(bryce.amos@dmschools.org/242-7660)

Issue: Registration for North High School Leadership Team to attend the National Institute for Urban School Leaders.

Superintendent's Recommendation: The superintendent recommends the board approve the registration fees.

Presenters: None

Background: National Institute for Urban School Leaders brings educators from urban contexts together with Harvard faculty and top experts in the field to examine best practices and research-based techniques that support student achievement. It provides an in-depth exploration of the leadership skills necessary to enhance and sustain learning outcomes.

Participants will examine schools in relation to the broader community contexts—exploring race, culture, equity, socioeconomic status and social justice in today's diverse urban classrooms. Participants will focus on strategies for improving teaching and learning and building community support for the work of schools. Participants will be better prepared to transform their school's learning landscape to support higher student achievement and successful outcomes for all students.

North High School Leadership Team consists of ten teachers, two school improvement leaders, at-risk coordinator, activities coordinator, vice principal, and principal.

Expenses: \$40,425

Funding Source: School Improvement Grant

Contact: Bryce Amos or Matt Smith

Item No. 13

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Subject: K-12 HEALTH MATERIALS ADOPTION

For: ACTION

Presentation: None

Contact: Holly Crandell/Connie Sievers
 (connie.sievers@dmschools.org/242-7654)

Attachment: None

Issue: Purchase of instructional materials for K-12 Health.

Superintendent’s Recommendation: The superintendent recommends the board approve the purchase of these materials.

Presenters: None

Background:

K-12 HealthTeacher.com - 5-year online access for all elementary teachers, MS FCS / Health teachers and HS FCS / Health teachers	\$401,500
Elementary Classroom Library Company - nonfiction reader classroom sets to support Health and Literacy Common Core Standards	\$238,100
Middle School Family & Consumer sciences / Health...Custom Text with 6-year online eBook access	\$92,000
High School Personal Development and Health ... Health 2014 plus Human Sexuality Insert with 8-year online eBook Access	\$81,116
High School Personal Development and Health ... MyHealth with 8-year online MyHealthLab	\$5,113
Total:	\$817,829

Funding Source: FY2012-2013 Curriculum Materials Budget.

Publishers have guaranteed receipt of these materials by June 28, 2013.

Item No. 14**Page 1 of 1****Subject: PURCHASE OF MATH SOFTWARE USER LICENSE, SUPPORT AND MAINTENANCE—GRADES 6-12 MATHEMATICS****For: ACTION****Presentation: None****Contact: Holly Crandell/Christi Donald****Attachment: None**(holly.crandell@dmschools.org/242-7568; christi.donald@dmschools.org/242-7875)

Issue: Purchase of the Carnegie Learning[®] Math Series (CLMS). The CLMS is a blended solution (software and textbooks) to mathematics instruction for students in middle school and high school.

Superintendent's Recommendation: The superintendent recommends the board approve the purchase of software to support mathematics instruction.

Presenter: None. Holly Crandell will be available to answer questions.

Background: Carnegie Learning Inc. is a leading publisher of innovative, research-based math curricula for middle school and high school. Carnegie Learning Inc. helps students succeed in math, creating a gateway to graduation and preparing them for 21st century careers.

Expenses: \$42,350.00

Presenter: None. Holly Crandell will be available to answer questions.

Funding Source: FY2012-2013 Curriculum Materials Budget Account

Publishers have guaranteed receipt of these materials by June 30, 2013.

Item No. 15**Page 1 of 2****Subject: SCHOLARSHIP AWARD – DES MOINES SCHOOL EMPLOYEES ASSOCIATION SCHOLARSHIP****For: ACTION****Presentation: None****Contact: Bryce Amos****Attachment: None**(bryce.amos@dmschools.org/242-7660)

Issue: For the 2012 - 2013 school year, the Selection Committee nominates Jessica Shedd, 1302 NW 93rd St, Roosevelt High School, for the Des Moines School Employees Association Scholarship.

Superintendent's Recommendation: The superintendent recommends the board authorize payment of the scholarship award to the student nominated by the Des Moines School Employees Association Scholarship Committee.

Presenters: None

Background: Information about the scholarship: The Des Moines School Employees Association, established as a burial fund for its membership, disbanded in 1984 because the membership decreased to five members in good standing. After benefit payments were paid to the remaining members, the remaining assets of the Association, totaling \$15,000, were donated to the district and invested in a U.S. Treasury bond with a yield of 11.6 percent. The earnings from the bond provided funds for the payment of one scholarship payment in 1985 and two \$850 scholarship payments annually from 1986 to 2005. Because of a reduction in the earnings from the bond, starting with the 2005-2006 school year, the scholarship was reduced to payment of one award of \$500 to a district employee's child. The scholarship is non-renewable.

To qualify for the scholarship: (1) The applicant must be a graduating senior of a Des Moines Public Schools' high school. (2) The parent must be a current Des Moines Public Schools' employee who has worked for the district for two or more years. (3) The applicant must be an average or above-average student. (4) The applicant must attend school regularly. (5) The applicant must have selected a career goal. (6) Applicant's participation in both school and community activities will be rated by the selection committee. (7) The applicant may attend either a two-year or four-year, post-secondary institution of the student's choice. (8) Financial planning will be considered.

Applications are screened and selection of the recipient made by a committee consisting of (1) an Associate Superintendent or a designee, (2) the K-12 Counseling Coordinator, (3) the Director of Operations, (4) the Director of Food and Nutrition Management, and (5) the Administrative Assistant to the Superintendent.

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Final approval of the recipient will be made by the Des Moines Public Schools Board of Directors. The recipient will be notified by letter of the selection following approval by the Board of Directors.

Information about the nominee: Jessica Shedd, a senior at Roosevelt High School, is presented as the nominee to receive Des Moines Employees Association Scholarship award of \$500.

Jessica has been accepted at the University of Iowa. She plans to major in Psychology or Business. Jessica is the daughter of Jennifer Shedd, an ELL Tutor at Roosevelt and Hoover.

Jessica was selected from a field of three very fine applicants.

Item No. 16

Page 1 of 1

Subject: STAFF COMPENSATION FOR 2013-2014 and 2014-2015—AFSCME

For: ACTION

Presentation: None

Contact: Thomas Harper
(thomas.harper@dmschools.org/242-7763)

Attachment: None

Issue: Staff salaries and benefits for AFSCME for the 2013-2014 and 2014-2015 contract years. These groups are represented by collective bargaining.

Superintendent’s Recommendation: The superintendent recommends the board approve the 2013-2014 and 2014-2015 total compensation package for the listed employee groups.

Background: Wellmark Blue Cross and Blue Shield of Iowa will continue to be the exclusive health insurance carrier. Alliance Select deductibles will remain at \$1000/\$2000 and out-of-pocket maximums will remain at \$2000/\$4000. A three-tiered prescription drug plan continues with co-pays of 10/30/50. Blue Access deductible will remain at \$500/\$1000. Blue Access also has a three-tiered prescription drug plan with 10/30/50 co-pays. Life and Disability coverage will remain with Principal. No coverage changes are being made.

The district will provide a wellness program to benefit the health and wellness of all employees. The wellness program shall be voluntary on the part of the individual employee. The district will not receive individual personal health information pertaining to individual employees. The district will only receive data in aggregate form.

The 2013-2014 Wellness Plan will consist of the following components: a comprehensive wellness program will be offered to DMPS employees; employees will be eligible to receive up to \$250 for completing specified wellness actions/activities in 2013-2014.

The incentive will be broken down as follows:

- \$125 for completing biometric and assessment.
- \$125 for completion of 6 wellness activities.
- Incentives will be applied toward premiums for the 2014-2015 plan year.
- Individuals not enrolled in the DMPS health plan will be eligible for \$125 incentive for completion of 6 wellness activities only. Incentive will be paid as taxable income to participants.

The total compensation package for these groups will be:

2013-2014		2014-15	
Operations/Transportation	3.79%	Operations/Transportation	3.79%
Child Care	4.16%	Child Care	4.16%
Food Service	3.97%	Food Service	3.97%

The overall total average for the AFSCME groups is 3.85%.

Item No. 17**Page 1 of 2****Subject: PERSONNEL RECOMMENDATIONS****For: ACTION****Attachment: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7763)**Presentation: None**

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

Background:**LEAVE OF ABSENCE**

Name	School, Position	Effective Date	Reason
Hilger, Mary	Future Pathways, Multi-categorical	08/15/2013	Kofu, Japan
Oliver, Kate	Lincoln, ELL	08/15/2013	Kofu, Japan

REGULAR RETIRE

Name	School, Position	Effective Date
Burke, Linda	Cattell, In-Class Reading	06/5/2013

RESIGNATION

Name	School, Position	Effective Date	Reason
Amos, Bryce J.	High Schools & Learning Services, Executive Director	06/28/2013	Position out of district
Andrews, Alicia	Meredith, English/Language Arts	06/05/2013	Personal
Copoulos, Calliope	McKee, Early Childhood Special Education	06/05/2013	Moving out of district
Coulthard, Veronica	Walnut Street, Multicategorical	04/24/2013	Personal
Danielson, Kathie A.	Roosevelt High School, Principal	06/28/2013	Position out of district
Davis, Hallee	Studebaker, 5 th	06/05/2013	Moving out of district
Edwards, Mary	Edmunds, Music	06/07/2013	Personal
Evans, Jennifer	Carver, Preschool	06/05/2013	Personal
Garza, Tamara	Findley, Counselor .5	06/05/2013	Personal
Hopper, Steven	Moulton, Technology Educator	05/31/2013	Position out of district
Huegel, Jennifer	Perkins, 3 rd	06/05/2013	Moving out of district
Kacer, Laura K.	Hoyt Middle School, Principal	06/28/2013	Position out of district
Kitchen, Stephanie	Walnut Street, Multicategorical	06/05/2013	Personal
Lust, Traci	Edmunds, Dean of Students .5/Instruc. Coach .5	06/07/2013	Position out of district
Maynard, Michelle	McCombs, Multi-categorical	06/05/2013	Personal
Newel, Jamie	East, Family and Consumer Science	06/05/2013	Position out of district
O'Brien, Julia	Moulton, Multicategorical	05/31/2013	Moving out of district
Peiffer, Abbey	Cowles, 7 th -8 th Grade	06/05/2013	Moving
Powell, Richard L.	East High School, Activities Director	06/28/2013	Teaching position in district
Stiner, Cynthia	Hoyt, Family and Consumer Science	06/05/2013	Personal
Valenti, Kimbra	Scavo, Behavior Disorders	04/17/2013	Personal
Walker, Melodee	Moulton, Multicategorical	05/31/2013	Personal
Wensel, Alyssa	Weeks, ELL	06/05/2013	Personal

ADMINISTRATOR APPOINTMENTS

Name	Position	Amount	Effective Date
Heaberlin, Cory	Principal, Madison Elementary School	\$88,991	06/10/2013

Education: Master's Degree in Education, Educational Leadership with Principal Endorsement, Drake University 2011. Bachelor's Degree in Elementary Education with Special Education Endorsement, Iowa State University 2004. Experience: Dean of Students, Carver Elementary School, 2011-Present. Math Leader, Brubaker Elementary School, 2009-2011. Special Education Elementary Teacher, 2004-2009.

Name	Position	Amount	Effective Date
Lord, Renita	Principal, Garton Elementary School	\$94,361	07/01/2013

Education: Master's Degree in Educational Leadership 2010. Bachelor's Degree in Early Childhood Education 1996, Bachelor's Degree in Elementary Education 1994. Experience: Released Dean of Students, Garton Elementary School, 2010-Present. Teacher, Morris Elementary, 2006-2010. Teacher, South Union Elementary, 2005-2006. Teacher, McKinley Elementary, 1996-2005. Teacher, Drake Head Start, 1995-1996.

Name	Position	Amount	Effective Date
Williams, Jennifer	Principal, Stowe Elementary School	\$94,361	07/01/2013

Education: Educational Leadership, Viterbo University 2010. Master's Degree in Education, Reading Specialist, Viterbo University 2006. Bachelor's Degree in Elementary Education with Special Education Endorsement & Reading Endorsement, Iowa State University 1998. Experience: School Improvement Leader, East High School, 2010-Present. Instructor, Morningside College, 2007-2010. District Elementary Math Coach, DMPS, 2009-2010. K-12 Special Education Curriculum Facilitator, 2002-2009. Special Education Literacy Support Teacher, 2001-2002. Elementary Special Education Teacher (Stowe & Rice), 1990-2001.

Item No. 18

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Subject: LIST OF BILLS FOR APPROVAL

For: ACTION

Presentation: None

Contact: Thomas Harper

Attachment: None

(thomas.harper@dmschools.org/242-7745)

Issue: A list of bills will be furnished to the board of directors at the board meeting for approval. The secretary will be glad to furnish information as requested on any of these items. Prior to the meeting, one member of the board will have checked this list with the invoices.