

**DES MOINES PUBLIC SCHOOLS
REGULAR SCHOOL BOARD MEETING
MULTIPURPOSE ROOM
1800 GRAND AVENUE
MINUTES
JULY 8, 2014**

PUBLIC FORUM—5:47-5:48 P.M.

1. Chair Elsbernd called the public forum to order on Tuesday, July 8, 2014, in the multipurpose room at 1800 Grand Avenue.
2. Present: Barron, Boesen, Cheatom, Elsbernd and Sweeney
Absent: Caldwell-Johnson and Howard
Speakers: None

REGULAR MEETING—6:02 P.M.

3. Chair Elsbernd called the July 8, 2014, meeting of the Des Moines Public Schools Board of Directors to order.
4. Present: Barron, Boesen, Cheatom, Elsbernd and Sweeney
Present at 6:04 p.m.: Caldwell-Johnson
Absent: Howard

APPROVAL OF AGENDA—6:02 P.M.

5. Ms. Boesen moved approval of the agenda; seconded by Pastor Cheatom.
Aye: Barron, Boesen, Cheatom, Elsbernd and Sweeney
Nay: None
Motion passed 6-0.

APPROVAL OF MINUTES — 6:03 P.M.

6. Minutes for the meeting of June 17, 2014, were moved for approval by Mr. Barron, seconded by Ms. Boesen.

Aye: Barron, Boesen, Cheatom, Elsbernd and Sweeney
Nay: None
Motion passed 5-0.

CONSENT ITEMS — 6:04 P.M.

7. Architect Payments 1
8. Construction Payments 2
9. Award of Contracts on Bid 4
10. Contracts for Approval 8
11. Award of Design for Mechanical Upgrades to 2323 Grand Avenue 12
12. Award of Design for the New Aviation Classrooms 13
13. Award of Bid No. B7015: Central Campus Elevator Update 14

14. Resolution to Hold Public Hearing: Granting a Permanent Easement Water Main (Hydrant) to Des Moines Water Works at Hanawalt Elementary School.....	15
15. FEMA Hazard Mitigation Plan.....	16
16. Fitness Tracker Purchase for Wellness Incentive	17
17. Open Enrollment Late Application Requests	18
18. Open Enrollment Request for Appeal	19
19. Personnel Recommendations.....	20
20. List of Bills for Approval	22

Minutes

Mr. Sweeney moved that the board approve the consent items including bills previously authorized and certified by the secretary and approved for payment by the board chair in the amount of \$7,355,206.79 and unpaid bills in the amount of \$4,049,605.35; seconded by Mr. Barron.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Sweeney
Nay: None
Motion passed 6-0.

Other — 6:15 P.M.

21. Final Plans for River Woods Addition.....	23
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Public Hearing — 6:14 P.M.

22. River Woods Elementary School Classroom Addition Bid No. B7037	24
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Other — 6:15 P.M.

23. Preliminary Plans for Perkins Elementary School Classroom Addition	25
24. Facilities Report	26
25. Monitoring Report for Management Limitation 2.4: Asset Protection	29
26. Monitoring Report for Management Limitation 2.7: Compensation and Benefits	31
27. Monitoring Report for Management Limitation 2.2: Treatment of Faculty/Staff	32

ITEMS OF PRIVILEGE — 7:19 P.M.

28. Chair’s Report — None

29. Superintendent’s Report

Dr. Ahart recognized staff and board members who participated in the Juneteenth observance at Evelyn Davis Park on June 21. Connection was made with several early childhood students.

A press conference was held at King Elementary School this morning by the governor and lieutenant governor to recognize the Starfish Academy with about 60 K-5 students to help stem learning loss that occurs over the summer.

July 8, 2014

On June 28, a tour was held of the not-quite-complete Jessie Franklin Taylor facility to members of the local neighborhood associations. This was a truly collaborative project between the neighborhoods and the district. The new facility was very well received by those on the tour. Thanks go to Bill Good and Rhonda Cason for leading this collaboration. It's refreshing to see a brand new building in the urban core.

Connie Boesen stated, in collaboration with the DMPS Foundation, she will be on the Van & Bonnie radio show this Thursday to promote donation of musical instruments to the schools. If anyone has a slightly used instrument in good condition they no longer need, please bring it to 901 Walnut. A donation slip will be provided for tax purposes. This will help provide more students with the opportunity to learn to play an instrument. Donations can be made at any time, not just on Thursday.

ADJOURN — 7:23 P.M.

Item No. 7

Page 1 of 1

Subject: ARCHITECT PAYMENTS

For: ACTION

Contact: Bill Good
(harold.good@dmschools.org; 242-8321)

Attachment: None

Issue: Payment of architect / engineer invoices.

Superintendent's Recommendation: The superintendent recommends that the following architect/engineer payments be authorized.

<u>Architect/Engineer/Project</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment</u>
<u>Wells + associates</u>				
Casady Education Center Architect App. 16 (SWP)	93%	\$390,380.00	\$352,837.98	\$9,296.40
Moore Elementary School Architect App. 04 (SWP)	39%	\$298,120.00	\$59,624.00	\$56,046.56
<u>OPN Architects</u>				
Merrill Middle School Architect App. 14 (SWP)	80%	\$94,040.00	\$72,684.44	\$2,379.08
<u>Alvine Engineering</u>				
North High Energy Project Architect App.7 (SWP)	83%	\$87,500.00	\$67,330.00	\$5,265.00
Lincoln RAILS Architect App. 9 (SWP)	81%	\$273,200.00	\$215,281.60	\$7,376.40
<u>RDG Planning and Design</u>				
Central Campus Phase 4 Architect App. 8 (SWP)	69%	\$463,175.00	\$312,643.12	\$5,094.93
<u>Studio Melee</u>				
River Woods Addition Architect App. 3 (SWP)	66%	\$66,200.00	\$18,410.00	\$25,470.00
			TOTAL	\$110,928.37

Presenters: None

Background: None

Contact: Bill Good

Item No. 8

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Subject: CONSTRUCTION PAYMENTS**For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org; 242-8321)

Attachments: None**Issue:** Payment of contractor invoices.**Superintendent's Recommendation:** The superintendent recommends that the following contractor and supplier payments be authorized.

<u>Contractor</u>	<u>Percent Paid</u>	<u>Estimated Fee</u>	<u>Previous Payments</u>	<u>Current Payment Due</u>
<u>REEP Inc.</u> Harding Windows GC App. 7 (SWP) Sealed Bid No. B6789	91%	\$731,230.00	\$588,208.72	\$80,451.22
<u>Dean Snyder</u> Lincoln RAILS Renovation (SWP) GC App. 7 Sealed Bid No. B6808	48%	\$6,753,405.00	\$2,678,056.65	\$594,758.90
<u>Koester Construction</u> Central Campus Ph. 4 GC App. 3 (SWP) Sealed Bid No. B6948	16%	\$4,439,500.00	\$267,357.55	\$435,167.45
<u>Rochon Corp.</u> Casady Educ. Center GC App. 9 (SWP) Sealed Bid No. B6776	82%	\$7,695,789.00	\$5,418,224.21	\$884,931.03
<u>DDVI, INC</u> Merrill Middle School Addition (SWP) GC App. 4 Sealed Bid No. B6832	34%	\$1,470,096.00	\$321,252.03	\$172,681.38

Item No. 8
Page 2 of 2**MPS Engineers**

Lovejoy Drop Off GC App. 1 (SWP Sealed Bid No. B6967	41%	\$177,000.00	\$0.00	\$72,412.66
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Bergstrom Constr.

Harding Elevator GC App. 3 Sealed Bid No. B6937	56%	\$348,637.00	\$75,710.25	\$120,859.00
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A. J. Allen Mechanical

North High (SWP) GC App. 2 Sealed Bid No. B6939	15%	\$2,949,200.00	\$28,575.05	\$406,643.70
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Greentrac LLC

Casady Demolition RETAINAGE RELEASE Sealed Bid No. B6762	100%	\$171,226.00	\$165,757.90	\$5,468.10
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TOTAL				\$2,773,373.44
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Presenters: None**Background:** None**Contact:** Bill Good

Item No. 9

Page 1 of 4

Subject: AWARD OF CONTRACTS ON BID

For: ACTION

Presentation: None

Contact: Various

Attachment: None

Issue: Bids have been advertised, issued and received for various equipment items, supplies, and services as outlined below.

Superintendent's Recommendation: The superintendent recommends the contracts as shown below be approved.

Background: The suggested bid awards and detailed information for each of the bids are as shown below. Where cost comparisons are shown, they are merely a representative sample of the item on the bid, and are not intended to be all inclusive.

A. B6773 Preventive Maintenance and Repair Food & Nutrition FY 2014- 2015

Goodwin Tucker	Des Moines, IA	
Commercial Service Innovation (CSI)	Des Moines, IA	
Total anticipated expense 2014-15		\$26,500.00

Contract for repair and maintenance of equipment in school kitchens and the Central Nutrition Center quotes for maintenance and repair were solicited last year. Two companies were selected based on lowest hourly rates, trip charge and material and supplies cost. Both companies have agreed to extend the contract for FY 2014-2015 with the same terms and conditions as the original bid. Goodwin Tucker is seeking a 2.02% increase in their Master Tech, Master Tech Plus and minimum service rate, while CSI is seeking a 6.25% trip rate charge.

This is the first extension of the contract.

2013 – 2014	Est.	\$24,000.00
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Funding Source: Food and Nutrition Management Accounts

Contact: Sandy Huisman
sandy.huisman@dmschools.org; 242-7636

B. Q6742 Premium Diesel Oil for Transportation FY 2014-2015

Northland Products Waterloo, IA \$25,000.00

The vendors provides premium diesel oil, synthetic motor oil, packaged and bulk engine coolant for use by the District’s Transportation department to keep it fleet in operating order.

This is the first extension of the contract.

2013 – 2014 Est. \$22,500.00

Funding Source: Transportation Account

Contact: Todd Liston
todd.liston@dmschools.org; 242-7832

C. B7023 Monroe Elementary School Boiler Replacement

In order to improve the efficiency of Monroe Elementary School’s mechanical system and reduce maintenance costs, Facility Services will be replacing the facility’s two existing steam boilers with higher-efficiency hot-water boilers.

Scharnweber, Inc. Toledo, Iowa \$173,000.00

Bids were examined by the Purchasing and Facility Services departments. A complete tabulation of the bid is available: Below is a summary of the tabulation.

<http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Capital City Boiler	Des Moines, IA	\$ 176,784.00
Central Iowa Mechanical	Des Moines, IA	\$ 206,444.00
Cunningham	Oskaloosa, IA	\$ 200,833.00
Proctor Mechanical	West Des Moines, IA	\$ 185,540.00

Funding Source: Physical Plant and Equipment Levy (PPEL)

Contact: Jamie Wilkerson
james.wilkerson@dmschools.org, 242-7700

D. B6767 Food Items for School Meal Program FY 2014- 2015

Reinhart	Cedar Rapids, IA	\$4,153,443.28
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Renewal of contract for food items purchased for school meals. The vendor has agreed to extend the contract for FY 2014-2015 with the same terms and conditions as the original bid. Overall pricing remained the same as last year. The addition of some new items and anticipated growth in breakfast participation related to six additional schools participating in Breakfast in the Classroom will result in a slight increase in overall food costs.

This is the first extension of the contract.

2013 – 2014	Est.	\$3,953,443.28
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Funding Source: Food and Nutrition Management Accounts

Contact: Sandy Huisman
(sandy.huisman@dmschools.org: 242-7636)

E. B7017 DOT Physicals, Pre-employment Physicals, Testing, Screening

The district solicited pricing information from qualified service providers of pre-employment, and Department of Transportation (DOT) physicals, drug and alcohol testing, as well as functional capacity examinations. The lowest cost bidder meeting the district's requirements was determined to be Iowa Methodist Occupational Health. The results of the tabulation are available online at <http://www.dmschools.org/departments/operations/purchasing-central-stores/purchasing/open-proposals/>

Funding Source: General Fund

Estimated: \$26,915

Contact: Cathy McKay/Marci Cordaro
(catherine.mckay@dmschools.org/242-7870)/(marci.cordaro@dmschools.org/242-7618)

F. B6314 Armored Car Service FY 2014-2015

Contractor: Armored Knights

The vendor has agreed to extend the contract for FY 14-15 and expand the service to cover all necessary offices.

This is the third extension.

Financial:

Expenses: \$62,000

Funding Source: Shared; Central Nutrition Center Accounts and General Fund
(based on usage allocation percentage)

Term: 1 year

New or Renewal: Renewal

Contact: Sandy Huisman or Thomas Harper

sandy.huisman@dmschools.org; 242-7712

thomas.harper@dmschools.org; 242-7745

Item No. 10**Page 1 of 4****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Various****Attachment: None**

Superintendent's Recommendation: The superintendent recommends the contract as shown below be approved.

Contract No. 14-034**Project:** Principal Supervisor Initiative**Contractor:** Wallace Foundation**Background:**

The Grant represents a potential multi-year partnership between DMPS and Wallace. The goal of the partnership is to assess if the role of principal supervisors shifts from overseeing compliance to shaping principals' instructional leadership capabilities, and if they are provided with the right training, support and number of principals to supervise, will this improve the effectiveness of the principals with whom they work?

Answers to these questions will be captured by an independent third-party evaluation. Overall the Principal Supervisor initiative is expected to last five years (four years of district site work and a fifth year for the evaluation to complete the collection and analysis of data). In support of this effort, and assuming DMPS continues to meet agreed-upon progress measures and fully cooperate with the evaluation, Wallace is prepared to support your principal supervisor work for up to three additional grant terms with annual renewal decisions.

Financial:

Revenues: \$500,000

Expenses: \$

Funding Source: Wallace Foundation

Term: July 1, 2014 - June 30, 2015**New or Renewal:** New**Contact:** Matthew Smithmatthew.smith@dmschools.org; 242-7631

Contract No. 14-035

Project: Orientation and Mobility Service Agreement

Contractor: Iowa Educational Services for the Blind and Visually Impaired

Background: Iowa Educational Services for the Blind and Visually Impaired provides orientation and mobility services to visually impaired students within the Des Moines school district.

Financial: The orientation and mobility (O & M) services will be provided at the rate of \$407.62 per day for an estimated 104.61 days for an estimated total cost of \$42,641.30. The number of days has been determined by the number of students identified as requiring O & M services and the level of services as stated on each student's Individualized Education Plan. This cost will be paid by dollars received from the AEA for special education students.

Term: This contract is for the 2014-15 school year.

New or Renewal: Renewal

Contact: Shelly Bosovich, Executive Director, Student & Family Services

shelly.bosovich@dmschools.org/242-7617

Contract No. 14-036

Project: US Communities Government Purchasing Alliance

Contractor: Various

Background: US Communities Government Purchasing Alliance is a nationwide purchasing cooperative designed to be a procurement resource for local and state governmental agencies, school districts (K-12), higher education and nonprofits. As a registered participant of the program, DMPS can access a broad line of competitive solicited contracts which provide quality products and services. US Communities uses bidding processes that meet DMPS requirements. US Communities is similar to the Iowa state contract.

Financial:

Revenues: \$0.00

Expenses: \$0.00

Term: FY2014-2015

New or Renewal: Renewal

Contact: Mark Mattiussi

mark.mattiussi@dmschools.org

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Contract No. 14-037**Project:** Specialized School Health Services**Contractor:** Iowa Health Home Care

Background: Several students attend Des Moines Public Schools who have significant health needs warranting continuous care by a one-to-one nurse. The care is provided to the child both at home and at school. In the past, the school district has arranged and paid for the health care provided during transport to and from school and during the school day. Care has been coordinated with and provided by the health care agency serving the child in the home.

There are advantages in subcontracting with the home agency provider versus the district hiring a nurse to provide the care. First, it is best for the child because the care is coordinated by the same caregiver across the various settings. As a result, the child's life is less disrupted. Second, the district is only obligated to pay for the hours the child actually attends school. Because children with the complexity of needs necessitating this level of service miss more school than other students, this would be a cost savings move. Third, the liability for adverse outcomes of care is not totally assumed by the district.

Financial

Revenues: \$130,000 for the 2014-15 school year

Expenses: \$130,000 for the 2014-15 school year

Funding Source: Medicaid for the current year. In cases where Medicaid cannot be billed, special education funding or health services funding will be used.

Term: July 1, 2014 – June 30, 2015**New or Renewal:** Renewal**Contact:** Shelly Bosovich/Marci Cordaroshelly.bosovich@dmschools.org 242-7714; marci.cordaro@dmschools.org 242-8931

Item No. 10

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Contract No. 14-038

Project: RFP 7003, Principal Supervisor Initiative

Contractors: SUPES Academy, New Teacher Center, Strategic Leadership Design, and Learning Sciences Marzano Center.

Background:

An RFP for services related to the Wallace Foundation Principal Supervisor Initiative was issued May 9th. The vendors selected were SUPES Academy, New Teacher Center, Strategic Leadership Design, and Learning Sciences Marzano Center.

Financial:

Revenues: \$500,000

Expenses: \$500,000

Funding Source: Wallace Foundation

Term: July 1, 2014 - June 30, 2015, with additional renewal options for three years

New or Renewal: New

Contact: Matthew Smith

matthew.smith@dmschools.org; 242-7631

Item No. 11**Page 1 of 1****Subject: AWARD OF DESIGN FOR MECHANICAL UPGRADES TO
2323 GRAND AVENUE****For: ACTION****Presentation: None****Contact: Bill Good**

(harold.good@dmschools.org: 242-8321)

Attachments: None

Issue: Mechanical and electrical upgrades to 2323 Grand building.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with KCL Engineering for designing the building upgrades.

Presenters: None, Bill Good will be present to answer any questions.

Background: The board has authorized the relocation of staff from Walnut Street to 2323 Grand Avenue. Prior to the relocation, the mechanical, electrical and misc. other upgrades will be completed at 2323 Grand Avenue.

KCL has submitted a design cost proposal in the amount of \$48,000. The costs are within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

Item No. 12

Page 1 of 1

Subject: AWARD OF DESIGN FOR THE NEW AVIATION CLASSROOMS

For: ACTION

contact: Bill Good
(harold.good@dmschools.org: 242-8321)

Attachments: None

Issue: Construction of new aviation classrooms as part of the Statewide Penny (Students First) program.

Superintendent's Recommendation: The superintendent recommends that the board approve the contract with Angelo Architectural Associates for designing the new aviation classrooms.

Presenters: None, Bill Good will be present to answer any questions.

Background: The board has authorized the relocation of the aviation facility to the McCombs site. The building and the related site improvements will provide FAA certified aviation training opportunities as part of the Central Campus program.

Angelo has submitted a design cost proposal in the amount of \$147,500. The costs are within the design budget established for the design of these improvements.

Funding: Statewide Penny (Students First Program)

Item No. 13
Page 1 of 1**Subject: AWARD OF BID NO. B7015: CENTRAL CAMPUS ELEVATOR UPDATE****For: ACTION****Contact: Bill Good**

(harold.good@dmschools.org: 242-8321)

Attachments: None

Issue: Award of contract for the elevator update project at Central Campus.

Superintendent's Recommendation: The superintendent recommends a contract for the base bid be awarded to the lowest responsive/responsible bidder Edge Commercial LLC in the amount of \$387,700.00.

Presenters: None, Bill Good will be present to answer any questions.

Background: This project will replace the old east freight elevator with a new passenger elevator.

The district received bids on July 1, 2014. The results are as follows:

Bidder	Base Bid
Koester Construction – Grimes, IA	\$480,000
Neumann Bros – Des Moines, IA	\$451,900
Brocon Services – Johnston, IA	\$435,000
Bergstrom Construction – Des Moines, IA	\$576,000
Edge Commercial LLC – Grimes, IA	\$387,700

Funding Source: Physical Plant and Equipment Levy, (PPEL)

Item No. 14

Page 1 of 1

Subject: RESOLUTION TO HOLD PUBLIC HEARING: GRANTING A PERMANENT EASEMENT WATER MAIN (HYDRANT) TO DES MOINES WATER WORKS AT HANAWALT ELEMENTARY SCHOOL

For: ACTION

Presentations: None

Contact: Bill Good

Attachments: None

harold.good@dmschools.org 242-8321)

Issue: Des Moines Water Works is requesting the Des Moines Public Schools grant a permanent easement for the purpose of a water main (hydrant) at the Hanawalt Elementary School site, 225 56th St.

Superintendent’s Recommendation: The superintendent recommends the board approve the resolution to hold a public hearing for the purpose of granting a permanent easement to the City of Des Moines.

RESOLUTION

WHEREAS, the Board of Directors of the Des Moines Independent Community School District (the “District”) has received a proposal to grant a permanent easement for water main (hydrant) to the Des Moines Water Works, over, under, through, and across the District’s real property located at Hanawalt Elementary School, 225 56th St. Des Moines, Iowa and legally described as follows:

Property Description: Lots 1 and 2, Welker Woods, an Official Plat now included in and forming a part of the City of Des Moines, Polk County, Iowa. Said perpetual easement being more particularly described as follows:

The East 10.00 feet of the West 136.00 feet of the North 20.00 feet of said Lots 1 and 2, containing 200 square feet, more or less.

WHEREAS, it is appropriate to publish a Notice of the proposed grant of easement and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Des Moines Independent Community School District:

Section 1. That this Board shall set a public hearing, on the grant to the City of Des Moines a permanent easement over, under, through, and across the above described property, for August 5, 2014 at 6:00 o’clock P.M. in the Des Moines Independent Community School District Board Room, 1800 Grand Avenue, Des Moines, Iowa 50309.

Section 2. That the Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing.

Item No. 15**Page 1 of 1****Subject: FEMA HAZARD MITIGATION PLAN****For: ACTION****Presentation: None****Contact: Bill Good****Attachments: None**

(harold.good@dmschools.org; 242-8321)

Issue: Undertaking hazard mitigation actions that will reduce the potential for harm to people and property from future hazard occurrences.

Superintendent's Recommendation: The superintendent recommends that the board approve the adoption of the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan.

Presenters: None, Bill Good will be present to answer any questions.

Background: The Polk County Multi-Jurisdictional Local Mitigation Plan was prepared pursuant to the requirements of the Disaster Mitigation Act of 2000 and to achieve eligibility for the Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance Grant Programs. Des Moines Public Schools participated in the planning process as required by the plan. Once the plan is adopted, the district will be eligible to apply for FEMA predisaster mitigation funding which includes funding for tornado safe rooms. Adopting this plan does not create any obligation for the district to build safe rooms. However, if the district does not adopt the plan, we will not be eligible for FEMA funding until the next planning session in five years.

Item No. 16**Page 1 of 1****Subject: FITNESS TRACKER PURCHASE FOR WELLNESS INCENTIVE****For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**(anne.sullivan@dmschools.org/242-7763)

Issue: To further promote district employees completing the biometric wellness assessment, the district will be purchasing Fitbit devices in accordance with bid B7022.

Superintendent's Recommendation: The superintendent recommends the board approve the purchase of no more than 5,000 Fitbit devices as an incentive to staff to complete the biometric screening.

Presenters: None, Thomas Harper and Anne Sullivan will be available for questions.

Background: The district has had increased participation in the biometric screening during the first year of the Wellness initiative. In order to further increase participation, the district is looking to purchase 5,000 Fitbit fitness tracker devices. These devices will only be given to staff as an incentive after they have completed their biometric screening. If the staff does not complete the biometric screening, they will not receive a Fitbit fitness tracking device. Once the staff has obtained the device after successful completion of the biometric screening, these devices can be utilized for further wellness programming and activity tracking as incentives for the Healthy U Wellness program.

Funding Source: Wellness budget, self-insurance fund total dollar amount - \$374,950.

Item No. 17
Page 1 of 1**Subject: OPEN ENROLLMENT LATE APPLICATION REQUESTS****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2014-2015 school year.
Presenters: none

Background: State open enrollment code allows for students to submit an application after the March 1 deadline if it meets several defined good cause reasons. If the good cause reason is due to severe harassment or pervasive health needs, the Code allows for the board to make the determination on the decision. Determination needs to be made based on whether the district is able to sufficiently accommodate the students' needs. Additional confidential information has been provided to the board members.

Superintendent's Recommendation: The superintendent recommends the board deny these applications.

Student Name	Grade	Requested District
Allen, Stacia	08	Clayton Ridge
Rist, RaeAnna	09	Urbandale

Item No. 18**Page 1 of 1****Subject: OPEN ENROLLMENT REQUEST FOR APPEAL****For: ACTION****Presentation: None****Contact: Susie Tallman****Attachment: None**

(susan.tallman@dmschools.org/242-7725)

Issue: Request for open enrollment for the 2014-2015 school year.**Presenters:** none

Background: State open enrollment code allows for the board to review appeals made on the basis of severe harassment or pervasive health needs or those who are disputing a denial based on a state-approved diversity plan. The Code dictates that determination needs to be made based on whether the district is able to sufficiently accommodate the student's needs.

Superintendent's Recommendation: The superintendent recommends the board deny this appeal.

Student Name	Grade	Requested District
Nava, Jazlene	OK	SE Polk

Item No. 19

Page 1 of 2

Subject: PERSONNEL RECOMMENDATIONS**For: ACTION****Presentation: None****Contact: Anne Sullivan****Attachment: None**

(anne.sullivan@dmschools.org/242-7763)

Superintendent's Recommendation: The superintendent recommends the board approve the personnel recommendations.

ELECTIONS

Name	School, Position	Effective Date
Arends, Jace	Roosevelt, Math	08/11/2014
Borr, Elizabeth	Capitol View, .8 ELL	07/09/2014
Bouma, Elizabeth	Walnut St., Multicategorical	08/11/2014
Burke, Jacob	Hiatt, Behavior Interventionist	08/13/2014
Coffey, Genya	Capitol View, 5 th Grade	07/14/2014
Collins, Alyson	Morris, Behavior Disorders	08/11/2014
Coppinger, Dawn	Downtown School, .5 Counselor	08/06/2014
DeBartolo, Edward	Lincoln, Spanish	08/08/2014
Dolphin-Drees, Tracey	Meredith, Science	08/11/2014
Doyle, Kaitlin	Weeks, Science	08/13/2014
Erpelding, Mollie	Lovejoy, Behavior Disorders	08/08/2014
Galli, Jonathan	Roosevelt, Physics	08/13/2014
Geilenfeld, Charles	Lincoln, Technical Education	08/13/2014
Girling, Nicole	Willard, Kindergarten	08/11/2014
Goodwin, Sarah	Capitol View, 4 th Grade	07/09/2014
Hubbell, Kristen	Lovejoy, 4 th Grade	08/13/2014
Kellen, Darci	Central Academy, English	08/13/2014
King, Chloe	Park Ave, Kindergarten	08/08/2014
Klisares, Tracey	Morris, 4 th Grade	08/13/2014
Lane, Rose	Roosevelt, .5 Music	08/13/2014
McAllister, Lora	Capitol View, 3 rd Grade	07/09/2014
Pizano, Margarita	East, Spanish	08/13/2014
Randall, John	East, Special Education	08/13/2014
Ross, Jenny	Student Services, Special Education Consultant	08/13/2014
Roth, Melanie	Greenwood, Multicategorical	08/08/2014
Scott, Sarah	Callanan, Spanish	08/08/2014
Skidmore, Sarah	Oak Park, Art	08/11/2014
Staples, Loriann	King, Instructional Coach	08/13/2014
Thieben, Laura	Music, Band	08/11/2014
Van Erem, Hilary	Willard, Kindergarten	08/11/2014
Wanfalt, Danielle	Central Campus, Horticulture/Animal Science	08/08/2014
Warner-Blankenship, Jennifer	Park Avenue, Art	08/11/2014
Wisgerhof, Ashley	Jackson, Art	08/11/2014
Zdenek, Kevin	Samuelson, Multicategorical	08/11/2014

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RESIGNATION

Name	School, Position	Effective Date
Burney, Emily	East, Academic Support Lab	06/19/2014
Byam, Kristopher	East, School Improvement Leader	06/24/2014
Edgeton, Jonathan	Walnut St, Phillips, Vocal Music	06/06/2014
Gibson, Deborah	Woodlawn, Instructional Coach, Preschool	06/06/2014
Horn, Kasey	Capitol View, In-Class Reading, In-Class Math	06/06/2014
Johnson, Caitlin	Mitchell, Early Childhood Special Education	06/06/2014
Parmerlee, Catherine	Cowles, 1 st , 2 nd , 3 rd Grade	06/06/2014
Patten, Miranda	South Union, 2 nd Grade	06/06/2014
Revell, Linda	Hanawalt, Kindergarten	06/06/2014

ADMINISTRATOR APPOINTMENTS

Name	Position	Amount	Effective Date
Gogerty, Jessica	Director of Central Academy	\$104,000	07/01/2014

Education: Masters of Science in Science Education, University of Iowa, Iowa City, IA 1993; Bachelor of Arts in Chemistry Education, University of Northern Iowa, Cedar Falls, IA 1989. Experience: School Improvement Leader, Roosevelt High School, Des Moines, IA 2010-Present; Science Teacher, North High School, Des Moines, IA 1989-2010.

Item No. 20**Page 1 of 1****Subject: LIST OF BILLS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Thomas Harper**
(thomas.harper@dmschools.org/242-7745)**Attachment: None**

Issue: A list of previously paid and unpaid bills will be reviewed by one of the directors prior to the meeting who may randomly or specifically select various entries for detailed review with Business and Finance staff. Such director will make a motion for action to be taken by the board at the meeting.

Item No.	21	Page 1 of 1
Subject:	FINAL PLANS FOR RIVER WOODS ADDITION	
For:	INFORMATION	Presentation: PowerPoint
Contact:	Bill Good (harold.good@dmschools.org: 242-8321)	Attachments: None

Issue: Final plans for the classroom addition to River Woods Elementary School.

Superintendent's Recommendation: The superintendent recommends that the board review the final plans and specifications prepared by Studio Melee for the new classroom addition for River Woods Elementary School.

Background: This project will add four classrooms to the east end of the existing classroom wing as well additional student restrooms, a staff restroom and an office. The project will eliminate two modular buildings at River Woods.

A copy of the plans and specifications are available for review at the district's Operations Center, 1917 Dean Ave.

Presenters: Bill Good, Traci Shipley and Curtis Ehler (Studio Melee)

Minutes

Mr. Ehler of Studio Melee provided the following comments about the addition:

- Paving and playground shown on the plans are existing with no plans for change.
- Current building was constructed in 2000 and is approx. 60,000 sq. ft. with an additional 6,500 sq. ft. to be added.
- Mobile classrooms will be removed when addition is completed.
- Two secure entries will be added, and security lights will be relocated at the end of the wing.

Ms. Shipley, principal at River Woods, stated work has begun on a secure entry for the building. Having all students in one building will allow more safety for the students, provide additional collaboration and reduces transitional time between mobiles and the main building which increases instructional time.

Mr. Good reviewed the time line for the work which will be completed for the beginning of the 2015-16 school year.

Should growth increase in this area, other options would be explored before expanding upon a four-section building. Property is reserved in the southeast area.

Item No. 22**Page 1 of 1****Subject: RIVER WOODS ELEMENTARY SCHOOL CLASSROOM ADDITION
BID NO. B7037****For: PUBLIC HEARING/ACTION****Presentation: None****Contact: Bill Good**
(harold.good@dmschools.org: 242-8321)**Attachments: None**

Issue: Approval of the plans and specifications for a classroom addition to River Woods Elementary School.

Superintendent's Recommendation: The superintendent recommends the board approve the plans and specifications prepared by Studio Melee for the classroom addition to River Woods Elementary School following the public hearing.

Presenters: None. Bill Good will be present to answer any questions.

Background: This project will add four classrooms to River Woods as well as additional student restrooms, a staff restroom and a support office. The two existing modular classroom buildings will be removed at the completion of the addition.

Publication for the public hearing was included in The Des Moines Register on June 28, 2014.

A copy of the plans and specifications are available for review at the district's Operations Center, 1917 Dean Avenue.

Funding: Statewide Penny (Students First Program) / PPEL

Minutes

Chair Elsbernd called the public hearing to order at 6:14 p.m. No speakers came forward and the public hearing was closed at 6:14 p.m.

Ms. Caldwell-Johnson moved approval of the hearing and plans for the addition at River Woods Elementary School; seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Sweeney

Nay: None

Motion passed 6-0.

Item No. 23**Page 1 of 1****Subject: PRELIMINARY PLANS FOR PERKINS ELEMENTARY SCHOOL CLASSROOM ADDITION****For: INFORMATION****Presentation: None****Contact: Bill Good****Attachments: None**harold.good@dmschools.org; 242-8321)

Issue: Preliminary Plans for a classroom addition to Perkins.

Background: As part of Students First/Statewide Penny program, preliminary plans are now available for review. This provides an early opportunity for review of project plans. At an upcoming board meeting, final plans and specifications will be formally presented for potential board approval.

The general scope for the addition project includes four classrooms, new student restroom areas as well as office and special education areas.

Preliminary plans can be reviewed at the district website:

<http://www.dmschools.org/departments/operations/construction/students-first/renovation-construction-plans/> and the Operations Center at 1917 Dean Ave. Questions and comments are encouraged.

Presenters: None

Minutes

There were no questions or comments on this item.

Item No. 24**Page 1 of 3****Subject: FACILITIES REPORT****For: INFORMATION****Presentation: PowerPoint****Contact: Bill Good****Attachments: 14-039 & 14-040**(harold.good@dmschools.org: 242-8321)

Issue: Long-range facilities plan. A Superintendent's Facilities Advisory Committee (SFAC) has been meeting since November 2013 on establishing a new five-year plan with a ten-year vision.

Superintendent's Recommendation: The superintendent recommends that the board review the committee's work.

Presenters: Bill Good.

Background: Additional Information:

Members of the Superintendent's Facilities Advisory Committee include: Marvin Alexander (Chairperson), Kris Cooper, Joel Doyle, Jeff Hall, Mary Lynne Jones, Ed Linebach, and Brian Millard.

The SFAC has reviewed the Students First program to date, maintenance and operations data, operational costs, demographic study, school boundaries, and the district facility needs assessment.

The revenue purpose statement was approved by the community in 2009 and the following priorities were specifically called out in the measure as the basis for future statewide penny work:

- 1 – Safety and security.
- 2 – Replacement of obsolete, inefficient, or worn-out equipment or systems.
- 3 – Money saving strategies.
- 4 – Improvements to buildings which have not received major improvements.
- 5 – Technology infrastructure upgrades.
- 6 – Improvements to enhance research-based student achievement.
- 7 – Ability to adjust to educational program changes.

After a comprehensive review, the committee recommends an updated 5-year plan with a 10-year vision for the future of the statewide penny. The plan would begin in 2015-2016 and individual projects will continue to come to the board for approval.

Minutes

Mr. Good provided two handouts at the meeting, attachments 14-039 and 14-040, which will be posted to the district's website. Comments included:

- Mobile classrooms have been reduced by 78% through Students First.
- Safety and security is the number one priority with new entrances, 710 security cameras, and access devices added to buildings.
- Better classroom environments have been a focus with 98.7% using climate control.
- All elementary and middle school classrooms have air conditioning.
- Hardwire and wireless technology systems have been installed.
- Community has been impacted with almost 60% of bids going toward labor.

Five-year plan with a ten-year vision:

- A facilities need assessment was completed to develop a solid five-year plan.
- National Center for Educational Statistics shows the average age for school buildings is 44 years. The district's average is 65 years. We believe this to be a benefit as they were constructed better and for community access. Now adjustments are being made for security controls.
- \$310 million dollars of needs has been identified.
- Maintains what was told to the community would be done with funds.
- Cash on hand and additional bonding would be used to stay aggressive to create better opportunities for students.
- The basis for all projects is the Revenue Purpose Statement.
- Schools are being revisited to provide like spaces at all buildings.
- Flexibility is included in the plan with contingencies to adjust to growth, matching contributions, etc.
- Every school will be impacted on the five-year plan except three: Edmunds, McKee, and Moore.
- Projected funding was reviewed at \$30 million per year for five years.
- The Superintendent's Facilities Advisory Committee spent a tremendous amount of time on this and has been great. Their efforts are really appreciated.
- Administrative staff is also commended, as is the board, for creating greater opportunities for our students.
- These projects will come back individually to the board for approval.

Mr. Harper mentioned that the statewide penny will be sunseting and work on future funding will be necessary.

The funding chart of \$30M per year does not included an additional \$6M from PPEL to be used for maintenance projects, including masonry improvements.

The intention is to have secure entrances at all buildings at the end of the five-year plan.

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New signage is included for consistency, branding, use as a communications tool, and meeting city code requirements.

High school needs assessment identified athletic field upgrades which are not included in the five-year plan in order to keep the money close to the classrooms. There is some flexibility which would allow for adjustment if it made sense for the school district.

Since Iowa is a right-to-work state, we obligated to bid projects and accept the lowest responsible bidder. As far as using local contractors, central Iowa is local. A current problem is a shortage in some of the construction trades, but somewhere around 85% of the work is done by local general contractors. It might be possible to obtain statistics on how much of the work is contracted with local unions.

Bid information is posted at bid rooms and plan rooms, in the newspaper, and on the district's website. Any questions can be directed to the Operations office.

Year 2015-16 projects would be covered by cash on hand. Projects for 2016-17 would be funded by a combination of remaining cash on hand and revenue bonds.

The schools and amounts were determined based on need, not politics. A placeholder has been included for a districtwide stadium. A study will be conducted on all the stadiums and associated costs in order to determine if a districtwide stadium would make sense.

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Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.4: ASSET PROTECTION

For: DISCUSSION/ACTION **Presentation: Verbal**

Contact: Thomas Harper **Attachment: 14-042**
(thomas.harper@dmschools.org/242-7745)

Issue: Board Governance Policy 3.4: Monitoring Superintendent Performance includes a schedule relative to monitoring reports that requires an annual monitoring report on Management Limitation 2.4: Asset Protection.

Superintendent's Recommendation: The superintendent recommends the board discuss and take action on the annual monitoring report for Management Limitation 2.4: Asset Protection.

Presenters: Thomas Harper will be available for questions.

Background: The board adopted Policy Governance on November 21, 2007, which included a schedule of monitoring reports.

Management Limitation 2.4 – Asset Protection is included as attachment 14-042. This report covers the fiscal year 2014 which goes from July 1, 2013, to June 30, 2014, unless otherwise stated.

Management Limitation 2.4 states: The Superintendent shall not allow district assets to be unprotected, inadequately maintained, inadequately or inappropriately used or unnecessarily risked.

Accordingly, the Superintendent shall not:

1. Allow there to be inadequate insurance to protect the district's assets, including but not limited to coverage for theft, casualty, institutional liability, board and officer liability, and employee theft and dishonesty.
2. Fail to employ risk management practices to minimize exposure of the district, its board or staff to claims of liability.
3. Incur indebtedness (i.e. anticipatory warrants, general obligations or revenue bonds, and capital loan notes).
4. Subject facilities and equipment to improper wear and tear or insufficient maintenance.

5. Allow any purchase where there exists a real conflict of interest or the appearance of a conflict of interest.
6. Fail to protect district owned intellectual property, information and files from loss or significant damage or theft.
7. Receive, process or disburse funds under controls insufficient to meet the Board-appointed auditor's standards (as set forth in Management Letter and/or other correspondence) or compromise the independence of the Board's audit.
8. Endanger the district's public image, its credibility, or its ability to accomplish Ends.

Minutes

Ms. Boesen moved approval of the report; seconded by Mr. Barron.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Sweeney

Nay: None

Motion passed 6-0.

Item No. 26**Page 1 of 1****Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.7:
COMPENSATION AND BENEFITS****For: DISCUSSION/ACTION****Presentation:****Contact: Thomas Harper****Attachment: 14-041**(thomas.harper@dmschools.org/242-7745)

Issue: Board Governance Policy 3.4: Monitoring Superintendent Performance includes a schedule relative to monitoring reports that requires a monitoring report on Management Limitation 2.7: Compensation and Benefits in July each year.

Superintendent's Recommendation: The superintendent recommends the board discuss and take action on the annual monitoring report for Management Limitation 2.7: Compensation and Benefits.

Presenters: Thomas Harper and Anne Sullivan will be available for questions.

Background: The Board adopted Policy Governance on November 21, 2007, which included a schedule of monitoring reports. The Management Limitation 2.7: Compensation and Benefits Monitoring Report is included as Attachment 14-041. This report covers FY2014 which runs from July 1, 2013, to June 30, 2014.

Minutes

Mr. Barron moved approval of the report; seconded by Ms. Boesen.

Aye: Barron, Boesen, Caldwell-Johnson, Cheatom, Elsbernd and Sweeney

Nay: None

Motion passed 6-0.

Item No. 27**Page 1 of 3****Subject: MONITORING REPORT FOR MANAGEMENT LIMITATION 2.2:
TREATMENT OF FACULTY/STAFF****For: DISCUSSION/ACTION****Presentation: PowerPoint****Contact: Dr. Anne Sullivan****Attachment: 14-043**(anne.sullivan@dmschools.org/242-7763)

Issue: Board Governance Policy 3.4: Monitoring Superintendent Performance includes a schedule relative to monitoring reports that requires an annual monitoring report on Management Limitation 2.2: Treatment of Faculty/Staff.

Superintendent's Recommendation: The superintendent recommends the board receive, discuss, and take action on the annual monitoring report: Staff Support Services & Conditions of Work.

Presenters: Dr. Anne Sullivan, Sheila Mason, Cathy McKay

Background: The purpose of the Staff Support Services & Conditions of Work Report (formerly titled Treatment of Faculty/Staff) is to inform the board about staff systems ancillary to teaching and learning.

Minutes

Dr. Sullivan has retitled the report and revised the format and content. The presenters provided the following highlights to the report:

- Background checks are now required on all staff and have been done.
- New employee training for next year will be through SafeSchools, an on-line training compliance management system. HR staff is conducting a review of 50 modules for safe schools that will include reasonable suspicion, classroom safety, employment practices, ethics, special ed areas, and others. Results from all training plans will be included in next year's monitoring report.
- Isaiah McGee is working on a cultural competency training that all staff will get next year.
- Work compensation claims have been on a downward trend over the past eight years, as well as on lost-time claims. Employees are encouraged to report any claim even if no medical attention is required. Future claims will be broken down into three reporting areas: reporting claim only, those requiring medical only, and time lost claims.
- Grievances from DMEA and AFSCME include breakdown showing basis for each grievance and if they were resolved, pending, or withdrawn.

- Investigations data has been expanded.
- Insurance and benefits package is approximately \$20,000 per year for an employee with family coverage. It does not include the district's contribution to either IPERS or DMTRS.
- HealthyU initiative was implemented with the goal of having healthier employees and less claims costs.
- Progressive discipline training for administrators was provided for consistency and fairness. Additional training will be provided with a focus on developing performance improvement support plans for certified staff.
- Classification and compensation. The bargaining groups were on a two-year contract, so no negotiations occurred this spring. The data relating to the nonbargaining groups, the Fox Lawson group, is included.

Ms. Caldwell-Johnson wanted to ensure through the monitoring report that the district adopted and implemented the Fox Lawson recommendations as designed and, over time, the district continues to honor the plan, realizing that updates will be needed. Given the investment, the district should stay true to the plan the stay true to the recommendations that were presented. Dr. Sullivan stated this is an on-going project, and Fox Lawson will adjust salary schedules and ranges every two years. The classifications are being incorporated into job descriptions. There is some overlap between this report and the Compensation and Benefits report. Discussion will be held to determine the appropriate for information.

Dr. Sullivan stated that future adjustments based on Fox Lawson updates would come back to the board in the monitoring report, but she does not see cost-of-living increases changing radically.

Ms. Caldwell-Johnson requested the cost to implement the Fox Lawson recommendations. The amount will be calculated and provided to the board, which is well under the amount anticipated.

Dr. Sullivan confirmed the cultural competency course is being developed and the Diversity Plan will stay in place for all staff.

Ms. Boesen moved approval of the report; seconded by Mr. Sweeney.

Dr. Sullivan clarified actions taken following the background checks. Termination would result, for instance, if someone was on the child abuse registry. A few people had an arrest that was unreported, such as an OWI, which would require discipline. Not all infractions required termination.

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Ms. Caldwell-Johnson requested that on the summary of investigation types another column be added to include what action was taken—termination, or other disciplinary action— to complete the information.

With no further questions or comments, the chair called for the vote.

Aye: Barron, Boesen, Caldwell-Johnson. Cheatom, Elsberns and Sweeney

Nay: None

Motion passed 6-0.